



RWANDA RURAL REHABILITATION INITIATIVE - RWARRI
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General e-mail address: rwarrri1995@yahoo.com
Web site: www.rwarrri.com

Terms for Quotation Request

Conditions

1. The general conditions of contract will apply to this transaction. This form, properly filled out, constitutes the basis of agreement to supply the goods or service shown at the prices and within the delivery period stated, if the bidder is successful.
2. Offers may be received via email or hand delivery to the Rwanda Rural Rehabilitation Initiative Office in a sealed envelope quoting the Requisition No.
3. The offer shall remain firm for 30 days from the closing date unless otherwise stipulated by the seller.
4. Payment for goods and services shall be made within 30 days after the submission of a correct invoice.
5. Rwanda Rural Rehabilitation Initiative is not bound to accept the lowest or any other offer and reserves the right to accept any offers in part or in whole, unless otherwise stipulated by the seller.
6. Samples of offers when required will be provided free and before the closing date of the quotation. If not destroyed during tests they will, upon request, be returned at the seller's expense, or may be collected by the supplier.
7. Making a payment to any employee as an inducement or any canvassing to enable you win this bid will result in automatic disqualification from participating in this tender or any other tender.

Mandatory Instructions

1.
 - RDB Registration Certificate for Companies
 - RCA Registration Certificate for Cooperatives
 - RGB Registration Certificate for Non-Government Organizations (NGOs)
2. RRA Tax Clearance Certificate
3. VAT Registration Certificate
4. EBM Registration Certificate
5. RSSB Contributions Clearance Certificate

Note: The above documents are not required or mandatory for individual Consultants unless for firms.

Instructions

1. Descriptive literature or samples of the items offered may be forwarded with quotation. All descriptive literature must be in English language.

2. Your quotation should indicate final unit price, which includes discount, duty VAT.
3. All the columns in this form must be properly completed. Quote for each item separately, and in units as specified.
4. An authorised representative of the supplier must sign this form, and all the documents accompanying this bid must be properly rubber stamped and signed.
5. If you do not wish to quote, please endorse the reason on this form and return it, otherwise your name will be deleted from RWARRI list of suppliers.



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Generated by RwarriMS at 13:12:55 21/11/2022